

6/18/97
[Signature]

INTERAGENCY AGREEMENT
BETWEEN THE
U.S. CONSUMER PRODUCT SAFETY COMMISSION
AND THE
U.S. DEPARTMENT OF AGRICULTURE,
CONSOLIDATED FORMS AND PUBLICATIONS
DISTRIBUTION CENTER (CFPDC)

A. Introduction:

The U.S. Consumer Product Safety Commission, hereinafter referred to as CPSC, and the U.S. Department of Agriculture, Consolidated Forms and Publications Distribution Center, hereinafter referred to as CFPDC, hereby agree that CFPDC shall provide for the receipt, storage, handling, reporting, and distribution of CPSC's forms and publications in accordance with the terms and conditions set forth in Section D, entitled Description of Work.

B. Subject: Publication Storage and Distribution Services

C. Objective:

The U.S. Consumer Product Safety Commission produces a number of different forms and publications related to consumer product safety issues as part of its mission. These forms and publications are mailed to individuals and organizations throughout the United States. In order to fulfill this part of CPSC's mission and accomplish it in the most efficient manner, it has been determined to be most advantageous to enter into an agreement with CFPDC to provide storage and distribution service of CPSC's forms and publications.

D. Description of Work:

1. CFPDC shall provide forms and publications storage, handling, reporting,

and distribution services for CPSC. The CFPDC shall provide to CPSC the highest quality of service available to any other client agencies using the CFPDC forms and publications storage, handling, reporting, and distribution system.

- a. CFPDC shall warehouse (approximately) 184 skids of CPSC forms and publications.
 - b. CFPDC shall provide computerized inventory of CPSC forms and publications, including automatic notification to CPSC of critically low forms and publication inventory levels. CFPDC shall notify CPSC for a decision on distribution when filling an order which would deplete the entire stock.
 - c. CFPDC shall maintain a computer/modem system which allows for receiving form and publication distribution requests from CPSC Headquarters Project Officer and Regional Public Affairs Specialists.
2. CFPDC shall be responsible for maintaining standards of service, environmental requirements, quality control, and management information requirements.
3. CFPDC shall provide management reports to CPSC concerning the storage, handling, reporting, and distribution of its inventory on a monthly basis. CFPDC shall provide Quarterly and Year-End summaries.
4. CFPDC shall implement new CPSC requirements to the CFPDC system for storing, handling, reporting, and distribution of forms and publications to the greatest extent possible.
5. CFPDC shall advise and seek CPSC 's agreement of all proposed or pending changes to the CFPDC system for storing, handling, reporting, and distributing forms and publications prior to implementing the proposal or initiating the work. CFPDC shall notify CPSC of the schedule for any proposed system changes.
6. Upon receipt of a request from CPSC, CFPDC shall perform distribution of CPSC forms and publications within 4 work days for routine orders, 2 work days for priority orders, 1 work day for emergency orders, with no additional charge for delivery within the Metro area. CFPDC shall make bulk deliveries of publications to CPSC, the District of Columbia Association for Retarded Citizens (DCARC), and any other location in the Washington D.C. Metropolitan area upon the request of CPSC.

- a. Distribution does not include the cost of packing materials or postage which will be charged at cost.
 - b. There is no additional cost for a reasonable number of Emergency orders.
 - c. There is no additional cost for delivery of bulk orders in the Washington D.C. Metropolitan area.
 - d. Transportation costs for shipment outside the Washington D.C. Metropolitan area will be charged at cost.
- 8. CFPDC shall allow on-site inspection of the CFPDC storage and distribution center by CPSC authorized staff at anytime without prior notice.
 - 9. This agreement shall be the basis for all funding commitments and transactions related to warehouse storage, handling, reporting, and distribution of CPSC inventory by the CFPDC. Modifications to the agreement may be required as a result of periodic reviews. Such **modifications will** be documented, sequentially numbered, and signed by both parties to this agreement and attached to this document as a permanent part.

E.* Contingency Plan:

- 1. The Office of Operations, Landover Service Center's, Consolidated Forms and Publications Distribution Center(CFPDC) shall, in the event of a natural disaster, fire, flooding, or other catastrophe which renders the facility unable or unavailable to provide continued, quality service, take all care necessary to prevent damage or loss of Consumer Product Safety Commission(CPSC) owned items in the possession of CFPDC and will assist the CPSC in relocating all CPSC forms and Publications to an alternate site for distribution.
- 2. The Landover Service Center's CFPDC will replace any items which are lost or accidentally destroyed by the Center.
- 3. Within 8 hours of CFPDC determining that the facility is/will be rendered unable or unavailable to provide service, CFPDC shall notify CPSC of this condition.

4. Within 24 hours of CFPDC notifying CPSC of its non-serviceable condition, CFPDC shall upon CPSC request, move the CPSC owned publications and forms to the loading dock area and allow access to that area by whatever Contractor CPSC designates to move the material.
5. CFPDC shall prorate the annual charge for any period of time that CPSC is, by necessity, forced to evacuate the CFPDC facility due to a natural disaster, fire, flooding, or other catastrophe. CFPDC shall cease billing for any period of time that CPSC does not occupy CFPDC space.

*** Mandatory INSPECTOR GENERAL requirement**

F. CPSC Responsibilities:

1. CPSC will provide to CFPDC the information necessary to permit the effective and efficient transfer of its forms and publications to the CFPDC.
2. CPSC will designate representatives (inventory managers) to participate in user group meetings, held by telephone conference call, chaired by the CFPDC.
3. CPSC may participate in the CFPDC warehousing tests, involving the storage, reporting, handling, and distribution of forms and publications.
4. CPSC will routinely provide the CFPDC with updated information to keep CPSC inventory needs current.
5. CPSC will provide the CFPDC with security requirements, if inventory requires secured access.

G. Delivery or Performance:

DESCRIPTION	QUANTITY	PERFORMANCE
1. Submit Management Reports(See 0.3.)	1 original	35 days after the effective date of the agreement and thereafter 5 days after the end of the previous month

- | | | |
|---------------------------------------|------------|--|
| 2. Submit Quarterly summary(See 0.3.) | 1 original | Every 3 months after the effective date of the agreement |
| 3. Submit Year-End summary(See D.3.) | 1 original | By the 31st day of October |

H. Effective Date and Period of Agreement:

This agreement is effective 10/01/97 and shall remain in effect until the end of the Period of Performance set forth below or until either party gives notice of termination, provided that at least 6 months advance notice of intention to terminate is given. The Period of Performance shall be from 10/01/97 through 09/30/98. Billable charges will commence on the date service begins.

I. Periodic Review:

1. This agreement is subject to review by CPSC at any time during the period of performance to:
 - a. Determine if there is any need for modification, or termination.
 - b. Review performance to evaluate the quality and timeliness of the warehouse storage, handling, reporting, and distribution services and to request any needed changes in performance standards.
 - c. To request adjustments in any of the areas covered in the terms of this agreement, including the level of reimbursement.
2. Annually, the CPSC may, at its discretion, issue a new bilateral Interagency Agreement, which will have a period of performance of October 1 through September 30 of the following fiscal year.

J. Successor Organizations:

Any successor organization which may be established through reorganization of CFPDC which provides these services shall be responsible for carrying out this agreement, if such successor organization is acceptable to CPSC.

K. Changes or Termination:

1. Changes to this agreement resulting from reviews called by either party or at scheduled intervals will be documented as described in Section D.9. above.
2. This agreement may be terminated (also see Section H) as follows:
 - a. By USDA, Office of Operations, with three(3) months advance notification to CPSC of CFPDC's intention to terminate.
 - b. By CPSC with three(3) months advance notification to CFPDC of CPSC's intention to terminate.
 - c. Either CFPDC or CPSC may initiate termination of this agreement. If this agreement is terminated, the CFPDC shall assist CPSC in the orderly and timely transfer of services and items to a facility designated by CPSC.

L. Project Officer:

1. Kenneth Giles, of the Commission's Office of Information and Public Affairs has been designated as the Primary CPSC Project Officer and Inventory Manager for this Agreement. Kathleen Begala, of the Commission's Office of Information and Public Affairs has been designated as the Alternate CPSC Project Officer and Inventory Manager for this Agreement. These individuals may be reached on (301) 504-0580.
 - a. The Project Officer is responsible for:
 - (1) Monitoring the CFPDC technical progress, including surveillance and assessment of performance.
 - (2) Performing technical evaluation as required, assisting the CFPDC in the resolution of technical problems encountered during performance; and
 - (3) Inspection and acceptance of all work performed under the agreement.
 - b. The Project Officer is not authorized to and shall not:

- (1) Make changes in scope of work, agreement schedules and/or specifications;
 - (2) Direct or negotiate any change in the terms, conditions, or amounts cited in the agreement; and
 - (3) Take any action that commits CPSC or could lead to a claim against CPSC not **otherwise** authorized under Section D.I .c. of this agreement.
2. The following individual is responsible for the administration and coordination of the terms of this agreement for CFPDC. Copies of this document, pertinent correspondence, and changes or other transactions pertaining to this agreement shall be furnished to this individual:
 - a. USDA, CFPDC Representative

David J. Bell, Associate Deputy for Operations
Department of Agriculture
Office of Operations
14th & Independence Ave., S.W., Room 1575-S
Washington, DC 20250
Telephone: (202)720-3937
3. The CFPDC principal identified above may redelegate the functions of administration and coordination of this agreement. The CFPDC principal named above is authorized to sign as the CFPDC approving official on any modifications to this agreement.

M. Reimbursement and Billing:

The CPSC will reimburse CFPDC based on costs incurred for services up to an amount not to exceed **\$86,140.50** pursuant to this agreement.

1. On a monthly basis, itemized costs shall be billed to the U.S. Consumer Product Safety Commission, Agency Payment Officer, Accounting Operations, Washington, D.C. 20207, Attn: Ms Cecilia R. Smith. Also, itemized expenses for packing materials, postage and shipping services shall be billed and reimbursed as incurred.
2. SF 1081, "Voucher and Schedule of Withdrawals and Credits," shall be prepared by USDA and billed on a monthly basis.

3. Costs for the storage and distribution of CPSC forms and publications shall be based on the percentage of space occupied by CPSC in the CFPDC facility. That percentage will be applied to the total operating costs associated with the warehousing function of the CFPDC.
4. Billing for all agreed-to-costs shall be chargeable to the following accounting and appropriation data:
5. CFPDC shall provide CPSC with written confirmation of full annual costs for storage and Distribution by August 1, 1998. This information is required for end of year planning purposes.

Accounting Classification: 98 2 103 42286 25.28

Amount Certified to Date: \$86,140.50

N. Compliance:

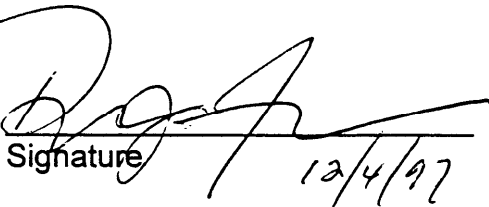
The servicing agency (GSA) agrees to act in full compliance with Section 1074 of the Federal Acquisition Streamlining Act (FASA) of 1994 entitled ECONOMY ACT PURCHASES.

O. Authority:

The authority for entering into this agreement is the Economy Act of 1932, 31 U.S.C. 1535, as amended, and Section 27(g)[15 U.S.C. 2076] of the Consumer Product Safety Act.

Approved and Accepted for:

The U.S. Consumer Product:
Safety Commission

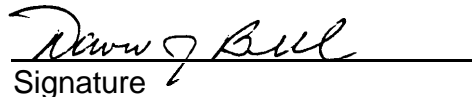


Signature 12/4/97

Name: Robert J. Frost
Title: Contracting Officer

Approved and Accepted for:

The U.S. Department of
Agriculture, Consolidated
Forms and Publications
Distribution Center



Signature

Name: David J. Bell
Title: Acting Associate Deputy for
Operations, Office of Operations

Date: 12/4/97

NOV 17 1997
Date: _____

4/4/1057

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE OF PAGES

1 2

2. AMENDMENT/MODIFICATION NO.

0011

3. EFFECTIVE DATE

12/05/97

4. REQUISITION/PURCHASE REQ. NO.

96-1138-0011

5. PROJECT NO. (if applicable)

99169

6. ISSUED BY

CODE

CPSC

7. ADMINISTERED BY (If other than Item 8)

C O D E P J N

US CONSUMER PRODUCT SAFETY COMM

DIVISION OF PROCUREMENT SERVICES

4330 EAST WEST HWY ROOM 517

BETHESDA, MD 20814-4408

ROBERT J FROST

B01 (301) 504-0444

PETER J NERRET

(301) 504-0444 EXT. 1150

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00017298

TEMS Field Engineering

P.O. Box 247

Bountiful UT 84011

(X)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

X

10A. MODIFICATION OF CONTRACT/ORDER NO.

CPSC-C-96-1138

10B. DATED (SEE ITEM 13)

02/29/96

CODE

9Y190

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR ME RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

98 1 940 99169 25.66

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

X B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

In accordance with Section I.2., "Option to Extend the Term of the Contract", the Consumer Product Safety Commission hereby exercises the option to extend the term of the contract through September 30, 1998. This option provides for continuation of the ADP Equipment Maintenance contract during the period of October 1, 1997 through September 30, 1998.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

ROBERT J FROST

B01

(301) 504-0444

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

BY

(Signature of Contracting Officer)

12/5/97

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-I 05

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

SF 30 CONTINUATION SHEET

Based on the above, this contract is hereby modified as follows:

Contract Value for Current	FY98	NTE	\$150,000.00
Previous Funds	N96		\$13,526.00
Previous Funds	N97		\$36,352.00
Mod 0011	FY98		\$30,000.00
Current	FY98	Total	\$30,000.00
	Grand	Total	\$79,878.00

The accounting and appropriation data for this action is as follows:

98 1 940 99169 25.66 - \$30,000.00 ADP Maintenance Service

EXCEPT AS PROVIDED HEREIN ALL OTHER TERMS AND CONDITIONS SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

FOR INFORMATION CONTACT PETER J. NERRET (301)504-0444, extension 1150.

a:\c6113811

INTERAGENCY AGREEMENT Number **CPSC-I-98-1140**

BETWEEN THE

CONSUMER PRODUCT SAFETY COMMISSION

AND THE

GENERAL SERVICES ADMINISTRATION

I. Introduction:

The Consumer Product Safety Commission (CPSC) and the General Services Administration (GSA) hereby agree that GSA shall provide payroll support services to CPSC in accordance with the terms and conditions set forth under Article III, Description of Work. As part of CPSC's responsibilities, CPSC sends payroll related information to GSA, Kansas City, MO., twice weekly via contract air courier. The information related to payroll includes, but is not limited to, SF-SO's (Request for Personnel Action) and Payroll Accounting and Recording System (PAR) Payroll Action Input. GSA inputs this information into the PAR system.

II. Subject: Fiscal Year 1998 Payroll Support Services

III. Description of Work:

- A. GSA shall furnish all necessary payroll support functions as provided by PAR, including issuance of payroll checks, savings bonds, pay and leave statements, as well as associated accounting reports including, but not limited to:
 - 1. premium pay validation reports
 - 2. agencywide budget reports
 - 3. quarterly overtime reports
 - 4. consolidated payroll reports
- B. GSA shall transmit electronically, biweekly payroll/personnel data from GSA, Kansas City, to the Health and Human Services, Information Technology Service (formerly FDA Parklawn Computer Center) or other

designated facilities,as necessary. In addition, GSA shall arrange for the issuance of payroll checks and/or electronic pay transfers to employee accounts.

- C. GSA shall provide data for the SF-I 13A (Monthly Report of Federal Civilian Employment) to the CPSC Office of Human Resources Management (EXHR) by the 10th of each month reflecting information for the preceding month. Subsequently, CPSC will **forward** the completed report directly to the Office of Personnel Management (OPM) by the 15th of each month.
- D. GSA shall produce the SF-I 13G(Monthly Report of Full-Time Equivalent/Work-Year Civilian Employment) to EXRM by the 10th of each month reflecting information for the preceding month. Subsequently CPSC will also **forward** this report directly to OPM by the 15th of each month.
- E. GSA shall forward records of retirement withholdings and earnings (SF-2806-CSR, SF-3100-FERS) to OPM within three weeks of receipt of separation.

IV. Liaison Officers:

For GSA:
Brenda Robinson
Payroll Policy Staff
General Services
Administration
Heartland Finance Center
1500 E. Bannister Rd.
Kansas City, MO. 64131
(816)926-1 838 FTS
(816)926-5606 FAX

For CPSC:
Edward Horvath(alternate Brent Lawson)
Operations Branch
Office of Human Resources
Consumer Product Safety
Commission
Washington, D.C. 20207
(301)504-0100(x1 157 or xl 170) FTS
(310)504-0124 FAX

V. Estimated Reimbursable Costs:

CPSC will reimburse GSA for actual costs incurred. The cost of the above described payroll services for fiscal year 1998 is estimated to be \$31,746.00.

VI. Method of Payment:

- A. Reimbursement will be made within approximately 30 calendar days of the billing date by OPAC. GSA's Agency Station Symbol is 47-00-0016.

- B. Billing for all agreed-to-costs shall be chargeable to the following CPSC accounting and appropriation data: 98 5 999 99923 25.71

VII. Period of Agreement:

The period of this agreement shall begin on October 1, 1997 and shall expire on September 30, 1998.

VIII. Cost Computation:

The cost of the above payroll services for the fiscal year cited above is estimated to be \$31,746.00, based on an average of 481 paid employees at a rate of \$66.00 per employee per year. This amount will be billed quarterly, in advance, to the account for the Consumer Product Safety Commission. The charge may be adjusted, if necessary, after the fourth quarter of the fiscal year to conform to actual costs that the National Payroll Center incurred in providing payroll support to CPSC.

IX. Authorities:

Pursuant to the authority of the Federal Property and Administration Services Act of 1949, 63 Stat. 377, as amended, 31 U.S.C. 1535, the Economy Act of 1932, as amended, and Section 27(g) of the Consumer Product Safety Commission Act, as amended, 15 U.S.C. 2076(g); the General Services Administration and the Consumer Product Safety Commission hereby agree that GSA will provide payroll support services to CPSC for the period of October 1, 1997 through September 30, 1998.

X. Disagreements:

In the event that CPSC and GSA have a disagreement arising under this interagency agreement, the parties shall cooperatively seek to resolve the disagreement by themselves. If the disagreement cannot be resolved between them, the parties agree to seek the assistance of a third party in resolving the disagreement.

XI. FASA Compliance:

As the servicing agency, GSA agrees to act in full compliance with Section 1074 of the Federal Acquisition Streamlining Act (FASA) of 1994 entitled ECONOMY ACT PURCHASES.

APPROVED and ACCEPTED by:

General Services
Administration

By: 

Name: THOMAS J. CAPORIZZO

Title: DIRECTOR, HEARTLAND
FINANCE CENTER (6BC)

Date: 11/21/97

Consumer Product Safety
Commission

By: 

Name: Robert J. Frost

Title: Contracting Officer

Date: 12/5/97

a-081140

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE OF PAGES

1 2

2. AMENDMENT/MODIFICATION NO.

0023

3. EFFECTIVE DATE

12/11/97

4. REQUISITION/PURCHASE REQ. NO.

94-1093-0023

5. PROJECT NO. (If applicable)

99939

6. ISSUED BY CODE

CONTRACT

CONSUMER PRODUCT SAFETY COMM

DIVISION OF PROCUREMENT SERVICES

4330 EAST WEST HIGHWAY ROOM 517

BETHESDA, MD 20814-4408

ROBERT J FROST

B01 (301) 504-0444

7. ADMINISTERED BY (If other than Item 8)

C O D E P J N

PETER J NERRET

(301) 504-0444 EXT. 1150

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00013372

WILKIN'S SYSTEMS INC

6940 Carroll Avenue

TAKOMA PARK MD 20912-

(X)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.

CPSC-C-94-1093

10B. DATED (SEE ITEM 13)

10/01/93

X

CODE

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

98 1 149 9 9 9 3 9 2582; 98 3 9 9 9 9 9 4 3 2593; 99934 2585/99932 2588/99942 2578 & 2 5 8 4

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.☒ A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.☒ B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).☐ C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:☐ D. OTHER (Specify type of modification and authority)**E. IMPORTANT:** Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

'Cn accordance with Section I.9., "Option to Extend the Term of the Contract", the Consumer Product Safety Commission hereby exercises the option to extend the term of the contract through September 30, 1998. This option provides for the continued performance of Base Maintenance Services during the period of October 1, 1997 through September 30, 1998.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

15A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

ROBERT J FROST

B01

(301) 504-0444

158. CONTRACTOR/OFFEROR

15C. DATE SIGNED

15B. UNITED STATES OF AMERICA

15C. DATE SIGNED

BY

(Signature of Contracting Officer)

12/11/97

(Signature of person authorized to sign)

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

SF 30 CONTINUATION SHEET

Based on the above, this contract is hereby modified as follows:

Contract Value for Current	FY98	NTE	\$320,655.00
Previous Funds	N94		\$284,886.00
Previous Funds	FY95		\$293,506.00
Previous Funds	N96		\$192,100.00
Previous Funds	N97		\$217,700.00
Mod 0023 (Increase)	N98		\$217,500.00
Current	N98	Total	\$217,500.00
	Grand	Total	\$1,205,692.00

The accounting and appropriation data for this action is as follows:

98	1	149	99939	25.82	-	\$27,000.00	Library Services
98	3	999	99942	25.78	-	\$7,000.00	Receptionist
98	3	999	99942	25.84	-	\$25,000.00	Labor Services
98	3	999	99934	25.85	-	\$37,500.00	Copy Center Services
98	3	999	99932	25.88	-	\$75,000.00	Mailroom/Shuttle Services
98	3	999	99943	25.93	-	\$46,000.00	Supervisory Shipping/ Receiving Services

EXCEPT AS PROVIDED HEREIN ALL OTHER TERMS AND CONDITIONS SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

FOR INFORMATION CONTACT PETER J. NERRET (301)504-0444, extension 1150.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE OF PAGES

1 5

2. AMENDMENT/MODIFICATION NO.

0001

3. EFFECTIVE DATE

DEC 3 1997

4. REQUISITION/PURCHASE REQ. NO.

96-5467-01

5. PROJECT NO. (If applicable)

2528

6. ISSUED BY

COOE

CPSC

7. ADMINISTERED BY (If other than Item 8)

CODE 1 j1

US CONSUMER PRODUCT SAFETY COMM

DIVISION OF PROCUREMENT SERVICES

4330 EAST WEST HWY ROOM 517

BETHESDA, MD 20814-4408

JOYCE LAWN

B02 (301) 504-0444

JOYCE LAWN

(301) 504-0444 EXT. 1148

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00017411

EDTM Engineering

3623 Marine Road

Toledo OH 43609

(X)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.

CPSC-S-96-5467

10B. DATED (SEE ITEM 13)

09/25/96

CODE

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

2. ACCOUNTING AND APPROPRIATION DATA (If required)

96 2 792 33758 2528

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
Changes Clause 52.243-01

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)

IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return 2 copies to the issuing office.

1. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to make changes to the Statement of Work, provide additional funding as an impact of the changes, and change the delivery schedule in accordance with the Changes clause (FAR 52.243-01). Therefore, Section C.3, Statement of Work; Section F.2, Delivery or Performance; and Section G.1. Payment, Paragraph c., Partial Payments are modified to read as follows:

cept as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

A. NAME AND TITLE OF SIGNER (Type or print)

MARK IMBROCK, VP, EDTM, Inc.

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

ROBERT J. FROST

B01

(301) 504-0444

B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

11/26/97

16B. UNITED STATES OF AMERICA

BY

(Signature of Contracting Officer)

16C. DATE SIGNED

12/3/97

N 754C-01-152-8070

EVIDENCE EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

1. Paragraph C.3.b.1. is amended to read as follows:

1. No later than March 25, 1998 the Contractor shall convert 16 the production lighters identified by the CPSC Project Officer to two (2) sets of eight (8) surrogate lighters per set in accordance with 16 CFR PART 1210 - Safety Standard for Cigarette Lighters (Attachment 2). Each surrogate lighter shall approximate the appearance, size, shape, and weight of, the production lighter intended for use by consumers. The surrogate lighters shall not produce a flame and shall produce an audible or visual signal that will be clearly discernible when the surrogate lighter is activated in each manner that would normally produce a flame in a production lighter. Set the activation point of the electronics for the two (2) sets of eight (8) surrogate lighters at the point where the lighter will just sustain a flame. This is the point of initial fuel release as measured as the "hiss" point for each of the production lighters. The Contractor shall locate the flint spark sensor within the metal lighter cover. The Contractor shall not obscure any portion of the spark. All surrogate lighters in a set shall be the same color.

2. Paragraph C.3.b.2. is added as follows:

2. For the BIC surrogate lighter system, (1) one set of (8) eight surrogate lighters specified in C.3.b.1. above, the Contractor shall use the latest design of BIC production lighter.

3. Paragraph C.3.d.1. is modified to read as follows:

1. The Contractor shall ship the two (2) sets of surrogate lighters to CPSC as specified by the CPSC Project Officer, no later than five (5) calendar days after completion of the pre-test force measurements.

4. Section F.2. Delivery or Performance is modified to read as follows

The following items shall be performed or delivered in accordance with the following schedule:

ITEM	QUANTITY	DELIVERY OR PERFORMANCE
------	----------	-------------------------

. HALPERN LIGHTERS

- | | | |
|--|---------------|---|
| (1) Build one Surrogate
Lighter(See C.3.b.1.) | One | December 10, 1997 |
| (2) CPSC review/approve
surrogate Lighter | One | December 19, 1997 |
| (3) Build Surrogate
Lighters | 1 Set
of 8 | January 9, 1998 |
| (4) Force Measurements
of Surrogate
Lighters (Pre-Test)
(See C.3.c.1.) | 1 Set
of 8 | January 16, 1998 |
| (5) FAX Submission of
Force Measurements
of Surrogate
Lighters to CPSC
(Pre-Test) (See C.3.c.2.) | 1 Set
of 8 | January 16, 1998 |
| (6) Ship Surrogate
Lighters to CPSC
(C.3.d.1.) | 1 Set
of 8 | January 21, 1998 |
| (7) Repair Surrogate
Lighters and Ship
them back to the
the testing
Organization
(See C.3.d.2.) | As Req'd. | No later than 5 calendar
days after receipt of the
surrogate from the
testing organization |
| (8) Force Measurements
of Surrogate
Lighters
(Post Testing)
(See C.3.e.1.) | 1 Set
of 8 | No later than 14 calendar
days after receipt of the
surrogates from the
testing organization |
| (9) FAX Force
Measurements of
Surrogate Lighters
to CPSC (Post-Test)
(See C.3.e.2.) | 1 Set
of 8 | No later than 14 calendar
days after receipt of the
surrogates from the
testing organization |
| (10) Final Report
Detailing all Work
Completed and all
Force Measurements
Taken (See C.3.f.) | 2 copies | No later than 19 calendar
days after receipt of the
surrogates from the
testing organization |
| (11) Return of Government
Property (Including | | After completion of all
work as specified by the |

Surrogate Lighters)
(Set H.1.)

SC Project. Officer

BIC LIGHTERS

- | | | | |
|------|---|---------------|---|
| (1) | Force Measurements
of Production
Lighters
(See C.3.a.3.) | 1 Set
of 8 | January 23, 1998 |
| (2) | FAX Submission of
Force Measurements
of Production Lighters
to CPSC Project Officer
(See C.3.a.4) | 1 Set
of 8 | January 23, 1998 |
| (3) | Build one Surrogate
Lighter(See C.3.b.1.) | One | February 6, 1997 |
| (4) | CPSC review/approve
Surrogate Lighter | One | February 13, 1997 |
| (5) | Build Surrogate
Lighters | 1 Set
of 8 | March 6, 1998 |
| (6) | Force Measurements
of Surrogate
Lighters (Prt-Test)
(Set C.3.c.1.) | 1 Set
of 8 | March 20, 1998 |
| (7) | FAX Submission of
Force Measurements
of Surrogate
Lighters to CPSC
(Prt-Test) (See C.3.c.2.) | 1 Set
of 8 | March 20, 1998 |
| (8) | Ship Surrogate
Lighters to CPSC
(C.3.d.1.) | 1 Set
of 8 | March 25, 1998 |
| (9) | Repair Surrogate
Lighters and Ship
them back to the
the testing
Organization
(Set C.3.d.2.) | As Rtqd | No later than 5 calendar
days after receipt of the
surrogate from the
testing organization |
| (10) | Force Measurements
of Surrogate
Lighters
(Post Testing)
(See C.3.t.1.) | 1 Set
of 8 | No later than 14 calendar
days after receipt of the
surrogates from the
testing organization |

- (11) FAX Force 1 Set No later than 14 calendar
Measurements of of 8 days after receipt of the
Surrogate Lighters surrogates from the
to CPSC (Post-Test) testing organization
(Set C.3.e.2.)
- (12) Final Report 2 copies No later than 19 calendar
Detailing all Work days after receipt of the
Completed and all surrogates from the
Force Measurements testing organization
Taken (Set C.3.f.)
- (13) Return of Government After completion of all
Property (Including work as specified by the
surrogate Lighters) CPSC Project Officer
(See H.1.)

5. Section G.1., Payment, Paragraph C. Partial Payments is modified to read as follows:

The Contractor shall submit vouchers for partial payment as follows:

Upon Acceptance and Approval of tbt Following	Amount
After CPSC's Receipt of force measurements	\$ 6,250.00
Delivery of Halptrn lighters to CPSC	\$11,000.00
Delivery of BIC lighters to CPSC	\$11,000.00
Completion of Halpern final force measurements and delivery of final report.	\$ 2,500.00
Completion of BIC final force measurements, delivery of final report, and return of all government property.	\$ 2,500.00

Final payment will be made only after delivery and acceptance of all items required by this contract.

6. Based on the above, the total amount of the purchase order has changed as follows:

FROM :	\$25,000.00
INCREASE:	8,250.00
TOTAL :	\$33,250.00

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE PAGE OF PAGES
8 1 2

2. AMENDMENT/MODIFICATION NO. 0003	3. EFFECTIVE DATE 12/02/97	4. REQUISITION/PURCHASE REQ. NO. 97-1006-0003	5. PROJECT NO. (If applicable) 44201 44172
6. ISSUED BY US CONSUMER PRODUCT SAFETY COMM DIVISION OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA, MD 20814-4408 PETER J NERRET	CODE CPSC B03 (301) 504-0444	7. ADMINISTERED BY (If other than Item 6) PETER JNERRET (301) 504-0444 EXT. 1150	CODE pjn

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00017551 Logistics Applications, Inc. 2760 Eisenhower Avenue Suite 302 Alexandria VA 22314	(X)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
	X	10A. MODIFICATION OF CONTRACT/ORDER NO. CPSC-C-97-1006
		10B. DATED (SEE ITEM 13) 04/18/97
CODE	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
98 2 140 44201 25.28 98 2 140 44172 25.28

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

In accordance with Section I.9., "Option to Extend the Term of the Contract", the Consumer Product Safety Commission hereby exercises the option to extend the term of the contract through September 30, 1998. This option provides for the continued provision of Operation of the CPSC Hotline services during the period of October 1, 1997 through September 30, 1998.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) ROBERT J FROST	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) B01 (301) 504-0444
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED 12/2/97
16B. UNITED STATES OF AMERICA BY (Signature of Contracting Officer)	16C. DATE SIGNED

SP 30 CONTINUATION SHEET

Based on the above, this contract is hereby modified as follows:

Contract Value for Current	FY98	NTE	\$311,349.00
Previous Funds	FY97		\$128,800.00
Mod 0003 (Increase)	FY98		\$396,000.00
Current	FY98	Total	\$396,000.00
	Grand	Total	\$524,800.00

The accounting and appropriation data for this action is as follows:

98 2 140 44201 25.28 - \$321,000.00 Hotline
 98 2 140 44172 25.28 - \$75,000.00 Information Center/
 Internet Services

EXCEPT AS PROVIDED HEREIN ALL OTHER TERMS AND CONDITIONS SHALL
 REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

FOR INFORMATION CONTACT PETER J. NERRET (301)504-0444, extension
 1150.

SF 30 CONTINUATION SHEET

Previous Funds	FY97		\$ 9,200.00
Mod 4	FY97		\$ 379.00
Current	FY97	Total	\$ 9,579.00

The total amount obligated for Fiscal Year 1997 is \$9,579.00
and is obligated under the following accounting data:

97	2	595	32485	25.22	-	\$6,500.00
97	2	595	21725	25.28	-	\$2,700.00
97	2	491	24133	25.26	-	\$ 379.00

ALL OTHER TERMS AND CONDITIONS SHALL REMAIN UNCHANGED AND
IN FULL FORCE AND EFFECT.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID

In PAGE OF PAGES
1 2

2. AMENDMENT/MODIFICATION NO. 0010	3. EFFECTIVE DATE 09/30/97	4. REQUISITION/PURCHASE REQ. NO. 96-1138-0010	5. PROJECT NO. (if applicable) 96169
6. ISSUED BY US CONSUMER PRODUCT SAFETY COMM DIVISION OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA, MD 20814-4408 ROBERT J FROST		7. ADMINISTERED BY (If other than Item 6) PETER J NERRET (301) 504-0444 EXT. 1150	
CODE CPSC		C O D E PJN	
B01 (301) 504-0444			

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00017298 TELOS Field Engineering P.O. Box 247 Bountiful UT 84011	(X)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
	X	10A. MODIFICATION OF CONTRACT/ORDER NO. CPSC-C-96-1138
		10B. DATED (SEE ITEM 13) 02/29/96
CODE 9Y190	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

97 1 940 99169 25.66 \$6,000.

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)


E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to provide incremental funding during the forth quarter of FY-97.

Based on the above, this contract is hereby modified as follows:

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) ROBERT J FROST	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) B01 (301) 504-0444
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED
15B. UNITED STATES OF AMERICA BY 	16C. DATE SIGNED 9/30/97

SF 30 CONTINUATION SHEET

Contract Value for Current	FY97 NTE	\$150,000.00
Previous Funds	FY96	\$13,526.00
Previous Funds	FY97	\$30,352.00
Mod 0010	FY97	\$6,000.00
Current	FY97 Total	\$36,352.00
	Grand Total	\$49,878.00

The accounting and appropriation data for this action is as follows :

97 1 940 99169 25.66 - \$6,000.00 ADP Maintenance Service

EXCEPT AS PROVIDED HEREIN ALL OTHER TERMS AND CONDITIONS
SHALL REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

FOR INFORMATION CONTACT :
PETER J. NERRET @ (301) 504-0444, EXT. 1150

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT NO.

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2. AMENDMENT/MODIFICATION NO.

0014

3. EFFECTIVE DATE

10/01/97

4. REQUISITION/PURCHASE REQ. NO.

95-1062-0014

5. PROJECT NO. (If applicable)

2528

6. ISSUE DBY

CODE

CPSC

7. ADMINISTERED BY (If other than Item 6)

C O D E RMH

US CONSUMER PRODUCT SAFETY COMM
DIVISION OF PROCUREMENT SERVICES
4330 EAST WEST HWY ROOM 517
BETHESDA, MD 20814-4408
ROSE MARY HEIDENREICH

B05 (301) 504-0444/1145

ROSE MARY HEIDENREICH
(301) 504-0444 EXT 1145

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00013363

POTOMAC TELEVISION COMMUNICATIONS, INC.
500 N. CAPITOL STREET, N.W.
SUITE 800
WASHINGTON DC 20001

(X)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

X

10A. MODIFICATION OF CONTRACT/ORDER NO.

CPSC-C-95-1062

10B. DATED (SEE ITEM 13)

11/07/94

CODE

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

98 2 103 44699 25.28

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.

X B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

THE PURPOSE OF THIS MODIFICATION IS TO EXERCISE OPTION # 3
IN ACCORDANCE WITH SECTION B.3. AND 1.52. OPTION TO EXTEND THE
TERM OF THE CONTRACT FOR CPSC-C-95-1062.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

ROBERT J FROST

B01

(301) 504-0444

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

BY

(Signature of Contracting Officer)

11/3/97

SF 30 CONTINUATION SHEET

BASED ON THE ABOVE, THE CONTRACT IS MODIFIED AS FOLLOWS:

THIS CONTRACTS FUNDING IS CHANGED AS FOLLOWS:

TOTAL CONTRACT VALUE	FY98	NTE \$ 173,675.00
PREVIOUS FUNDS	FY95	TOTAL \$ 83,500.00
PREVIOUS FUNDS	FY96	TOTAL \$ 93,000.00
PREVIOUS FUNDS	FY97	TOTAL \$ 90,200.00
MOD. 14	FY98	\$ 115,000.00
	FY98	TOTAL \$ 115,000.00
	GRAND TOTAL	\$ 381,700.00

ACCOUNTING AND APPROPRIATION DATA

98 2 103 44699 25.28 \$ 95,000.00
 98 2 890 44699 25.28 \$ 20,000.00

EXCEPT FOR HEREIN, ALL OTHER TERMS AND CONDITONS SHALL
 REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

- AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT NO.

PAGE OF PAGES

1 2

2. AMENDMENT/MODIFICATION NO. 0006	3. EFFECTIVE DATE 10/01/97	4. REQUISITION/PURCHASE REG. NO. 96-1058-0006	5. PROJECT NO. (If applicable) 2528
6. ISSUED BY US CONSUMER PRODUCT SAFETY COMM DIVISION OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA, MD 20814-4408 ROSE MARY HEIDENREICH	CODE CPSC B05 (301) 504-0444/1145	7. ADMINISTERED BY (If other than Item 6) ROSE MARY HEIDENREICH (301) 504-0444 EXT 1145	C O D E RMH
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00015824 TMM CORP., INC. (dba TUTMAN PRODUCTIONS) 18600 QUEEN ANNE ROAD UPPER MARLBORO MD 20772		(X)	9A. AMENDMENT OF SOLICITATION NO.
			9B. DATED (SEE ITEM 11)
		X	10A. MODIFICATION OF CONTRACT/ORDER NO. CPSC-C-96-1058
			10B. DATED (SEE ITEM 13) 10/15/95
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

98 2 103 44563 25.28

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

THE PURPOSE OF THIS MODIFICATION IS TO EXERCISE OPTION II IN ACCORDANCE WITH B.3. AND 1.42. OPTION TO EXTEND THE TERM OF THE CONTRACT FOR CPSC-C-96-1058.

BASED ON THE ABOVE, THE CONTRACT IS MODIFIED AS FOLLOWS:

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) ROBERT J FROST	15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	15D. UNITED STATES OF AMERICA (Signature of Contracting Officer)	15E. DATE SIGNED 10/31/97
---	-------------------------	------------------	---	------------------------------

SF 30 CONTINUATION SHEET

THIS FUNDING IS CHANGED AS FOLLOWS:

TOTAL CONTRACT VALUE	FY98	\$ 15,000.00
PREVIOUS FUNDING	FY96	\$ 15,000.00
PREVIOUS FUNDING	FY97	\$ 8,983.67
MOD 0006	FY98	\$ 15,000.00
	FY98 TOTAL	\$ 15,000.00
	GRAND TOTAL	\$ 38,983.67

ACCOUNTING AND APPROPRIATION DATA

98 2 103 44563 25.28 **\$ 15,000.00**

EXCEPT FOR HEREIN, ALL OTHER TERMS AND CONDITIONS **SHALL**
REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

G:\USERS\ADCB\RDWRITE\MOD\96-1058.M6E

MODIFICATION Number 0001 to
INTERAGENCY AGREEMENT Number CPSC-I-97-1138
BETWEEN
THE UNITED STATES CONSUMER PRODUCT SAFETY COMMISSION
AND THE
FOOD AND DRUG ADMINISTRATION

The purpose of this modification is to decrease the funding obligated under this agreement.

Based on the above, this agreement is hereby modified as follows:

Section XIII. entitled Basis for Estimated Costs is modified to read as follows:

XII I. Basis for Estimated Costs:

		OBJECT CLASS
Animals		26.55
Rabbits	\$1,214.23	
Rats	\$485.69	
Supplies	\$22.08	26.51
GSA (11%)	\$220.77	12.11
Animal Care	\$264.92	"25.55
TOTAL	<u>\$2,207.69</u>	

* These monies will go directly
into contract number: 223-95-2282

Previous Funds	FY97	\$27,084.00
Mod 0001 (decrease)	FY97	< <u>\$24,876.31</u> >
Current	FY97 Total-	<u>\$2,207.69</u>

EXCEPT AS PROVIDED HEREIN ALL OTHER TERMS AND CONDITIONS SHALL
REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

FOR INFORMATION CONTACT: PETER J. NERRET @ (301) 504-0444, EXT. 1150

SIGNATURE: _____

Robert J. Frost

TITLE: _____

DATE: _____

9/25/97

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE OF PAGES

2. AMENDMENT/MODIFICATION No.

3. EFFECTIVE DATE

4. REQUISITION/PURCHASE REQ. NO.

5. PROJECT NO. (If applicable)

0008

11/03/97

96-1141-08

2543

6. ISSUED BY

CODE

CPSC

7. ADMINISTERED BY (If other than item 6)

CODE

j1

US CONSUMER PRODUCT SAFETY COMM
DIVISION OF PROCUREMENT SERVICES
4330 EAST WEST HWY ROOM 517
BETHESDA, MD 20814-4408
JOYCE LAWN

JOYCE LAWN
(301) 504-0444 EXT. 1148

B02 (301) 504-0444

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00015769

AMB ASSOCIATES, INC.
8601 GEORGIA AVENUE
SUITE 612
SILVER SPRING MD 20910

(X)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.

CPSC-C-96-1141

10B. DATED (SEE ITEM 13)

06/06/96

CCDE

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

98 1 940 99169 2543

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).

x

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

AMB's letters of October 30, 1997 & Changes Clause 52.243-01

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to make a change within scope under the Changes Clause for Part One, Help Desk Support Services to allow for two (2) levels of help desk support for CPSC and to provide additional funds for this change as well as additional funds for Task Order No. 1. Therefore,

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

15A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

ROBERT J FROST

B01

(301) 504-0444

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

15B. UNITED STATES OF AMERICA

15C. DATE SIGNED

(Signature of person authorized to sign)

BY

(Signature of Contracting Officer)

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

1. Section B.3. Services and Prices, paragraph a. is modified to read as follows:

a. Part I

For services to be performed under Part One, Help Desk Support Services, under this contract, the Contractor shall utilize the loaded rates as set forth below. Levels One and Two refer to those levels of support specified in C.3.d.

LEVEL ONE

\$25.76 - (loaded hrly rate) - Basic Year
 \$26.76 - (loaded hrly rate) - Opt Yr 1
 \$27.79 - (loaded hrly rate) - Opt Yr 2
 \$28.87 - (loaded hrly rate) - Opt Yr 3
 \$29.98 - (loaded hrly rate) - Opt Yr 4

LEVEL Two

\$31.66 - (loaded hrly rate) - Opt Yr 2
 \$32.77 - (loaded hrly rate) - Opt Yr 3
 \$33.92 - (loaded hrly rate) - Opt Yr 4

2. Section C.3.d. paragraphs (3) and (4) are modified to read as follows:

(I) Part One - Help Desk Support Services

(3) The contractor shall provide the following two levels of service to the CPSC user community through the help desk:

Help Desk Support - Level 1

- a) **Software Support** - Assisting users with the use of CPSC supported software
- b) **Analysis and Troubleshooting** - Apply analysis and troubleshooting techniques to resolving user hardware and software problems
- c) **Installation and Configuration** - Assist in the installation and configuration of hardware and software
- d) **Application or Operating System Assistance** - Support the user in the use of current versions of DOS and Windows 3.x/95
- e) **Hardware Support** including the physical movement and

repair of equipment where possible and cost effective, otherwise **assist in the maintenance of equipment.**

f) Assist with the upgrading of personal computers including **physical** replacement, **software** installation, the **transfer of the user's data and customization.**

g) ISIS Meetings - **Attend** meetings and play an **active** role **as a** member of the ISIS team in improving operations and customer service by making suggestions and/or **recommendations.**

h) Help maintain equipment inventory **as** instructed by the Property Officer when relocating **and/or** installing new or existing equipment.

Help Desk Support - Level 2

This level of support will include the Level 1 support items plus the following:

a) Software Support, including assistance with the planning and implementation of software, both new and upgrades.

b) Development of documentation, including installation procedures and **standard** operating procedures.

c) Development of standard configurations for agency personal computers, **software** and operating systems, **as** needed. This would **also** include the development of standard image/cloning files to be used in conjunction with cloning software, such **as** Ghost.

d) Occasionally, **as** requested, instruct CPSC personnel in specific **areas** of expertise such **as** Windows 95, Internet **access**, networks, etc.

(4) The individual(s) assigned shall have a working knowledge (having used the applications in a support role, not just as an end user) of the following packages operating in a Novell Netware **v3.x/4.x** and Microsoft DOS 6.x and Windows **95/NT** environment:

Required Software	Optional Software
Windows 3.x	Ghost
Windows 95	ReachOut
WordPerfect 5.2/6.1	cc:Mail Mobile
cc:Mail	Quattro Pro for Windows
Adobe Acrobat Reader	Paradox for Windows
Netscape Navigator	Microsoft Internet Explorer
Norton Anti-Virus Software	Laplink
Quattro Pro or MS Excel	Microsoft Office
Paradox or MS Access	Procomm for Windows

In addition, the Level 2 help desk support individual(s) shall have a minimum of **2 years**

experience at the support level with the above software
plus support **experience** with Microsoft Office and/or
Corel Office.

Contract Value for Current	FY98	NTE	\$500,000.00
Previous Funds	FY96		\$ 52,756.48
Previous Funds	FY97		\$114,011.48
Previous Funds	FY98		\$115,000.00
Modification No. 8	FY98		\$ 11,892.80
Current	FY98	Total	\$126,892.80
Grand Total			\$293,660.76

This increase of **\$11,892.80** is broken down as follows:

\$8,892.80 = additional funding for Task Order No. 1
\$3,000.00 = additional funding for Help Desk Services

The accounting and appropriation data applicable for this
modification is: 98 1 940 99169 25.42

All other terms and conditions remain unchanged.

Clipboard

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE OF PAGES

1 2

2. AMENDMENT/MODIFICATION No.

0013

3. EFFECTIVE DATE

10/01/97

4. REQUISITION/PURCHASE REQ. NO.

94-1094-13

5. PROJECT NO. (If applicable)

2561

6. ISSUED BY

CODE

CPSC

7. ADMINISTERED BY (If other than Item 6)

CODE

j1

US CONSUMER PRODUCT SAFETY COMM

DIVISION OF PROCUREMENT SERVICES

4330 EAST WEST HWY ROOM 517

BETHESDA, MD 20814-4408

JOYCE LAWN

B02 (301) 504-0444

JOYCE LAWN

(301) 504-0444 EXT. 1148

8. NAME AND ADDRESS OF CONTRACTOR (No. street, county, State and ZIP Code) Vendor ID: 00017061

WESTAT

1650 RESEARCH BOULEVARD

ROCKVILLE MD 20850-3129

(X)

9A. AMENDMENT OF SOLICITATION NO.

98. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.

CPSC-c-94-1094

106. DATED (SEE ITEM 13)

06/02/94

CODE

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

98 2 598 32485 2581

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14,

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14. PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
X	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: The Basic Contract
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

In accordance with Section 1.8, Option to Extend the Term of the Contract, the Consumer Product Safety Commission hereby exercises the option to extend the term of the contract from the period October 1, 1997 through September 30, 1998. This option (Option Period IV) provides for human factors support for product safety assessment.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

ROBERT J FROST

B01

(301) 504-0444

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

BY

(Signature of Contracting Officer)

11/24/97

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

SF 30 CONTINUATION SHEET

Funds for this option period will be obligated by individual tasks.

Clipboard

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE	PAGE OF PAGES 1 3		
2. AMENDMENT/MODIFICATION NO. 07		3. EFFECTIVE DATE 10/01/97		4. REQUISITION/PURCHASE REQ. NO. 95-1164-07		5. PROJECT NO. (If applicable)	
6. ISSUED BY US CONSUMER PRODUCT SAFETY COMM DIVISION OF PROCUREMENT SERVICES 4330 EAST WEST HWY ROOM 517 BETHESDA, MD 20814-4408 JOYCE LAWN		COOE CPSC B02 (301) 504-0444		7. ADMINISTERED BY (If other than Item 6) JOYCE LAWN (301) 504-0444 EXT. 1148		CODE JL	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) NATIONAL PUBLIC SERVICE RESEARCH INSTITUTE 8201 CORPORATE DRIVE LANDOVER MD 20785-				Vendor ID: 00013762		9A. AMENDMENT OF SOLICITATION NO.	
CODE				FACILITY CODE		t - 7 98. DATED (SEE ITEM 11) X 10A. MODIFICATION OF CONTRACT/ORDER NO. CPSC-C-95-1164 10B. DATED (SEE ITEM 13) 09/21/95	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
2. ACCOUNTING AND APPROPRIATION DATA (If required) See Attached.							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).							
X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: The Basic Contract							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) In accordance with Section I.7., Option to Extend the Term of the Contract, the Consumer Product Safety Commission (CPSC) hereby exercises the option to extend the term of this contract to cover the period from October 1, 1997 through September 30, 1998. This option (Option Year III) provides benefits assessment support for CPSC. Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) ROBERT J FROST B01 (301) 504-0444			
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY (Signature of Contracting Officer)		16C. DATE SIGNED 11/3/97	
YSN 7540-01-152-8070 PREVIOUS EDITION UNUSABLE				STANDARD FORM 30 (REV 10-83) Prescribed by GSA FAR (48 CFR) 53.243			

SF 30 CONTINUATION SHEET

Funds for this option period will be obligated by individual tasks.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE OF PAGES

1 2

2. AMENDMENT/MODIFICATION NO.

009

3. EFFECTIVE DATE

10/01/97

4. REQUISITION/PURCHASE REQ. NO.

96-1140-09

5. PROJECT NO. (If applicable)

2544

6. ISSUED BY

CODE

CPSC

7. ADMINISTERED BY (If other than Item 6)

CODE

JL

US CONSUMER PRODUCT SAFETY COMM
DIVISION OF PROCUREMENT SERVICES
4330 EAST WEST HWY ROOM 517
BETHESDA, MD 20814-4408
JOYCE LAWN

B02 (301) 504-0444

JOYCE LAWN
(301) 504-0444 EXT. 1148

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00015743

DIGITAL SOLUTIONS, INC.
8807 SUDLEY ROAD
SUITE 112
MANASSAS VA 22110

(X)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.

CPSC-C-96-1140
SBA 0304-96-6-02186

10B. DATED (SEE ITEM 13)

02/15/96

C O D E

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers **must** acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

98 2 591 11179 2544

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

X The Basic Contract

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

In accordance with Section I.S., Option to Extend the Term of the Contract, the Consumer Product Safety Commission (CPSC) hereby exercises the option to extend the term of this contract to cover the period from October 1, 1997 through September 33, 1998. This option (Option Year II) provides for support services including data entry, data reduction and programming.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

ROBERT J. FROST

B01

(301) 504-0444

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

BY

(Signature of Contracting Officer)

11/3/97

NSN 7540-01-132-8070

PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

SF 30 CONTINUATION SHEET

Based on the above, the contract is hereby modified to provide
for incremental funding as follows:

Contract Value for Current	FY98	NTE	\$500,000.00
Previous Funds	FY96		\$ 91,494.09
Previous Funds	FY97		\$137,083.00
Mod 9 Additional	FY98		\$125,000.00
Current	FY98	Total	\$125,000.00
Grand Total			\$353,577.09

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE OF PAGES

1 2

2. AMENDMENT/MODIFICATION NO.

0001

3. EFFECTIVE DATE

10/30/97

4. REQUISITION/PURCHASE REQ. NO.

98-1136.01

5. PROJECT NO. (If applicable)

25.43

6. ISSUED BY

COOE

CPSC

US CONSUMER PRODUCT SAFETY COMM
DIVISION OF PROCUREMENT SERVICES
4330 EAST NEST HWY ROOM 517
BETHESDA, MD 20814-4408

7. ADMINISTERED BY (If other than Item 6)

CODE

DBK

DODIE B KESSLER

(301) 504-0444 EXT. 1147

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00015820

DEPT OF JUSTICE, SYSTEMS TECH STAFF
ATTN: SURRINDAR HANSRA, INFO RES MGMT
500 FIRST STREET, N.W., SUITE 300
WASHINGTON DC 20530

(X)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.

CPSC-I-98-1136

10B. DATED (SEE ITEM 13)

10/01/97

CODE

FACILITY CODE

X

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

982940 99169 25.43

(INCREASE: + \$297,484.10)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).

X C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

AGREEMENT BETWEEN THE PARTIES

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Modification No. 0001 provides for additional funding as follows:

CONTINUED ON PAGE 2

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

ROBERT J FROST

B01

(301) 504-0444

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

BY

(Signature of Contracting Officer)

10/30/97

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

SF 30 CONTINUATION SHEET

Contract value	FY-98	\$317,825.10
Current funding	FY-98	20,341.00
MOD 0001 obligation	FY-98	\$297,484.10
Grand Total	FY-98	\$317,825.10

Accounting and Appropriation Data:

98 2 940 99169 25.43 (INCREASE: + \$297,484.10)

The total amount of this agreement is increased by \$297,484.10, from \$20,341.00 to \$317,825.10.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.

CLIPBOARD

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

CONTRACT ID CODE

PAGE OF PAGES

1 4

2. AMENDMENT/MODIFICATION NO. 0022	3. EFFECTIVE DATE 10/23/97	4. REQUISITION/PURCHASE REQ. NO. 94-1093-0022	5. PROJECT NO. (if applicable) 99942
6. ISSUED BY CONSUMER PRODUCT SAFETY COMM DIVISION OF PROCUREMENT SERVICES 4330 EAST WEST HIGHWAY ROOM 517 BETHESDA, MD 20814-4408 PETER J NERRET	CODE CONTRACT B03 (301) 504-0444	7. ADMINISTERED BY (if other than Item 6) PETER J NERRET (301) 504-0444 EXT. 1150	CODE PJN

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00013372 WILKIN'S SYSTEMS INC 6940 Carroll Avenue TAKOMA PARK MD 20912-	(X)	9A. AMENDMENT OF SOLICITATION NO.
		9B. DATED (SEE ITEM 11)
	X	10A. MODIFICATION OF CONTRACT/ORDER NO. CPSC-C-94-1093
		10B. DATED (SEE ITEM 13) 10/01/93
CODE	FACILITY CODE.	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

97 3 999 99942 25.78

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
X	52.243-0: Changes-Fixed Price- Alternate 1 April 1984
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	C. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 3 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to provide for a change within the scope of the contract and to add incremental funding during the forth quarter of FY-97.

Based on the above, Section C.3., subsection f. is hereby reads as follows:

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) S. LAS E BECK V.P. Opns	15B. CONTRACTOR/OFFEROR 	15C. DATE SIGNED 29 Sep 97	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) ROBERT J FROST B01 (301) 504-0444	16B. UNITED STATES OF AMERICA BY	16C. DATE SIGNED 10/23/97
--	-----------------------------	-------------------------------	---	-------------------------------------	------------------------------

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

f. CPSC Information Services

- (1) Contractor shall provide receptionist and/or clerical service for the CPSC Information Center and various Headquarters Offices. Duties include, but are not limited to answering telephones, receiving visitors, filing, typing, and distributing mail within that office, etc.

(a) Receptionist and Clerical Services

- 1) Receives visitors and answers telephone calls to the Consumer Product Safety Commission's Headquarters offices. **Answers** inquiries based on a general knowledge of the Commission's mission and refer visitors and calls to appropriate office and/or staff members.
 - a) Answer and screen all incoming calls and visitors in a courteous manner. Ascertain the name of caller/visitor, company affiliation, if any, purpose of call/visit, and expeditiously transfer caller to the appropriate office and if it is a visitor, contact individual being visited **and** verify whether they **can see** said visitor.
- 2) As required, **arrange** conferences, meetings, and events, informing participants of topics to be discussed and other appropriate background information. Uses a variety of agency automated information management systems, i.e. WordPerfect, **cc:Mail**, etc. Performs moderate typing assignments.
- 3) Serves as pick-up and drop-off point for Headquarters materials to be picked-up or delivered by messenger service companies.
- 4) As required, shall maintain the Consumer Product Safety Commission's display racks of vacancy announcements, press releases, federal **register** notices, safety **alerts**,

current brief ing **packages**, information and educational publications, public display of **Commission agendas**, and other general information materials. Sort,. classify, and file materials **for** easy **retrieval**. **As** requested by mail and telephone, retrieves requested material and **forwards** to the appropriate individuals. **Informs** appropriate office when materials on display racks require replenrshment.

- 5) As requirred, assist public in locating reference materials. Review and dispose of expired materials on a weekly basis.
- 6) As required, manages photocopy equipment that has been **assigned** to the Information center and/or offices. Reports copier malfunctioning immediately to the supervisor and monthly meter readings, replenishing paper, toner, and other supplies
- 7) Provide limited and controlled copying services, upon **request**, to visitors. Copyrighted material shall **not** be reproduced. Personal papers **of** any kind shall not be reproduced.

This change results in no increase in the negotiated hourly rates under the contract.

Also, the contract is modified by the addition of incremental funding as follovs:

Contract Value for Current	FY97	NTE	\$311,349.00
Previous Funds	FY94		\$284,886.00
Previous Funds	FY95		\$293,506.00
Previous Funds	FY96		\$192,100.00
Previous Funds	FY97		\$216,000.00
Mod 0021	FY97	s	1,700.00
Current	FY97	Total	\$217,700.00
		Grand Total	\$988,192.00

The accounting **and** appropriation **data** for this **action** is as follows:

97 3 999 99942 25.78 **\$1,700.00** Receptionist **Services**

EXCEPT **AS PROVIDED** HEREIN ALL **OTHER** TERMS AND **CONDITIONS** SHALL REMAIN **UNCHANGED** AND IN **FULL** FCRCE AND EFFECT.

FOR INFORMATION CONTACT: PETER J. **NERRET** • (301) 504-0444,

EXTENSION 1150

Cliffhanger

CPSC-IAG-98-8059
Page 1 of 7

INTERAGENCY AGREEMENT
BETWEEN THE
MARTIN ARMY COMMUNITY HOSPITAL
FORT BENNING, GEORGIA
AND THE
U.S. CONSUMER PRODUCT SAFETY COMMISSION

I. Introduction

'The Martin Army Community Hospital, Fort Benning, Georgia, (hereinafter called MACH), agrees to furnish the U.S. Consumer Product Safety Commission (hereinafter called CPSC) the services described herein and in accordance with the terms and conditions set forth under III, Statement of Work, below.

II. Purpose

The purpose of this Interagency Agreement is to continue the services that MACH provided under Interagency Agreement CPSC-IAG-96-8055 with the CPSC for continued participation in the National Electronic Injury Surveillance System (NEISS) with CPSC during the period set forth in VI, below.

III. Statement of Work

The MACH shall furnish services and facilities to conduct the work as set forth below.

Hospital's Scope of Work

Independently, and not as an agent of the Consumer Product Safety Commission (CPSC), the MACH shall provide the personnel and facilities necessary to perform the following tasks, except as provided in Paragraph D, "Government Furnished Materials/Equipment":

A. NEISS Surveillance Reports

1. The hospital shall establish a control system within the hospital to record on its emergency room patient records the patient's age, sex, diagnosis, body part affected, disposition, product(s) involved (if any), location of accident or incident (if any), and such other information as may be specified in the NEISS Coding Manual (copy provided for information purposes) and in special survey instructions. A brief description of each accident or incident shall also be recorded; e.g., "fell off bicycle." Product brand names shall also be recorded whenever obtainable. The hospital shall solicit this information during the patient interview or treatment.

2. The hospital shall:
 - (a) Permit a representative of CPSC (Mike Langford, Cataula, Georgia), in whose selection the hospital concurs, to review the hospital emergency case records on a daily basis.
 - (b) Allow the CPSC representative to code all in-scope records on a daily basis in accordance with the NEISS Coding Manual provided by the Government, and any special survey or other instructions. Coding and record reviewing hours shall be scheduled at a time convenient with the hospital's emergency room schedule.
3. When the CPSC representative is notified by CPSC, by telephone or micro computer, that a specific transmitted case is one of the occasional cases selected for a follow-up inquiry, the hospital shall supply the name, address and telephone number of the patient to the CPSC representative (Mike Langford, Cataula, GA). Follow-up inquiries will be performed by telephone or in person by representatives of CPSC or other Federal agencies. Such inquiries will only be performed on a small fraction of the hospital's reported injury cases. Patient identification information will only be supplied to trained interviewers to permit them to gather additional etiologic or epidemiologic data about selected cases from the patient, relatives, or other individuals who might be aware of the detailed circumstances surrounding an injury. Confidentiality of the information reported, as to identity of the victim, will be observed. Patient identification information will be removed from all reports and documents maintained by CPSC. CPSC will not supply patient identification information to other agencies unless they provide assurances that they will not release this information without patient consent.
4. CPSC will provide NEISS orientation and training to all involved hospital/CPSC personnel. The hospital and the CPSC representative shall make available its personnel for training at the initiation of the original contract and as personnel are replaced. This training will be accomplished at the hospital site at a time convenient to both the hospital's staff, CPSC representative, and CPSC trainer.
5. The hospital shall provide a desk and/or table and chair at which the CPSC representative can perform the review and coding of cases.
6. The hospital shall provide a parking space for the CPSC representative's automobile.

7. The hospital shall allow the CPSC representative to use a telephone while on the hospital premises. Any costs incurred by the CPSC representative for long distance calls will be paid by the Government's contract representative, Mike Langford, Cataula, Georgia.
8. The hospital shall permit the CPSC representative to perform the functions described above.

B. Supplemental Surveillance Reports

The Commission may enter into formalized agreements with other Federal agencies to collect and assemble information through the NEISS (National Electronic Injury Surveillance System), or to carry out special inquiries on injuries that would be of particular interest to the other agency. In these instances only, the definition of in-scope cases will be broadened and the CPSC representative shall code and transmit additional cases in accordance with additional coding instructions to be issued by the CPSC Project Officer. The hospital shall provide access to the information required.

C. Duties of the CPSC Representative

For the hospital's information, the duties of the CPSC representative are as follows:

1. The CPSC representative, with the hospital's assistance, shall help establish a control system within the hospital to ensure that physical injuries treated, or otherwise processed in the hospital, will be reported in the detail specified herein.
2. The CPSC representative shall furnish reports in accordance with specific instructions contained in the NEISS Coding Manual and other instructions. The emergency room records are to be made available daily to the CPSC representative as soon as conveniently possible.
3. The CPSC representative shall make an individual report of each injury by using a micro computer installed by the Commission. All costs of the equipment will be borne by the Commission. The data are recorded according to specific instructions provided in the coding instructions.
4. The CPSC representative shall maintain an accounting of transmitted data and provide the hospital administration with regular reports of data submitted.

5. The CPSC representative shall conduct liaison with hospital staff to promote accurate and complete recording of product-related injury information.

6. Special Surveys

CPSC may, from time to time, request the CPSC representative to temporarily provide additional information beyond that specified in the NEISS Coding Manual, (e.g., type of fireworks involved) in support of a special survey. Not more than six (6) special surveys will be conducted by CPSC during a one-year period and each survey will normally run for a one-month period. Cases identified as part of special surveys will not constitute more than 5 percent of the total product-related cases to be reported by the CPSC representative during the contract period. Instructions pertaining to each special survey will be provided to the hospital and CPSC representative approximately two (2) weeks in advance of each survey. Patient identification will not be required except for occasional cases selected for a follow-up inquiry as described in Section III, Statement of Work, Paragraph A.3., above.

7. Supplemental Surveillance Reports

- a. The CPSC representative shall provide information on supplemental data as specified under Section III, Statement of Work, Paragraph B. .
 - b. The CPSC representative shall complete the data coding and transmission to CPSC in accordance with the instructions listed under Section III, Statement of Work.
8. The CPSC representative shall regularly provide for periodic meetings, at least monthly, with hospital emergency room and other staff involved with the injury surveillance activity for the contract in order to promote effective injury reporting and awareness of product safety issues. Such meetings should be planned and implemented in coordination with the hospital administration.

- D. Government Furnished Materials/Equipment

1. The Government will furnish to the hospital for use in connection with this contract the materials set forth below:

NEISS Coding Manual (January, 1997)
MEOSS Coding Sheets (Revised January, 1992)
Special Survey Instructions, as necessary
Additional Supplemental Surveillance
Instructions, as necessary
Any revisions to the above materials

2. All materials provided hereunder are for exclusive use in performance of this Interagency Agreement. Any such material not expended in performance of this Agreement shall be returned to CPSC upon completion of the Agreement.

IV. Project Officers:

FOR MACH:

Chief, Resource Management Div.
Martin Army Community Hospital
Fort Benning, Georgia 31905
Telephone (706) 544-1860

FOR CPSC:

Mr. Don Kendall
CPSC, Division of Hazard &
Injury Data Systems
4330 East West Highway, Rm 604
Bethesda, Maryland 20814
Telephone (301) 504-0539

V. Reimbursement

The MACH shall provide the services and facilities required to provide access to daily emergency room medical records at no cost to CPSC, as set forth below:

FY-1998
OCTOBER 1, 1997 THROUGH SEPTEMBER 30, 1998

<u>Item</u>	<u>Supplies/Services</u>	<u>Quantity.</u> <u>Estimated</u>	<u>Total Price</u>
1.	Access only to NEISS Surveillance Reports.	6,605 (Reports)	No Cost

VI. Period of Agreement

The period of this Agreement is October 1, 1997 through September 30, 1998; the option period from October 1, 1998 through September 30, 1999. Modification of this Agreement shall be by mutual consent of the parties; however, if either party desires to terminate this Agreement, a written notice to the other party shall be forwarded and received thirty (30) days in advance of the desired termination date.

VII. Other Stipulations

The processing of data is performed in the Division of Hazard and Injury Data Systems, Directorate for Epidemiology, U.S. Consumer Product Safety Commission, headquartered in Bethesda, Maryland. Tabulations of pertinent data are prepared periodically and, if requested, will be made available to the MACH.

VIII. Option to Extend the Term of the Interagency Agreement

1. At the option of the Government, this Interagency Agreement is renewable for the period October 1, 1998 through September 30, 1999, by the Contracting Officer giving written notice of renewal to the MACH prior to the expiration date of the previous Interagency Agreement period; provided that, the Contracting Officer shall give preliminary notice of the Government's intention to renew at least sixty (60) days before the contract is to expire. (Such preliminary notice shall not be deemed to commit the Government to renewals.)
2. The MACH shall provide the services and facilities required to provide access to daily emergency room medical records at no cost to CPSC, as set forth below:

FY-1999 (Option)
OCTOBER 1, 1998 THROUGH SEPTEMBER 30, 1999

<u>Supplies/Services</u>	<u>Quantity</u> Estimated	<u>Total Price</u>
1. Access only to NEISS Surveillance Reports.	6,605 (Reports)	No Cost

IX. Disclosure of Information

1. The Contractor shall submit to the Commission any report, manuscript or other document containing the results of work performed under this Agreement, before such document is published or otherwise disclosed to the public, to assure compliance with Section 6(b) of the Consumer Product Safety Act (15 U.S.C. Section 2055(b)), Commission regulations (16 C.F.R. Part 1101), and a Commission directive (Order 1450.2). These provisions restrict disclosure by Commission contractors of information that (1) permits the public to identify particular consumer products or (2) reflects on the safety of a class of consumer products. Prior submission allows the Commission staff to review the Contractor's information and comply with the applicable restrictions. CPSC should be advised of the Contractor's desire to submit or publish an abstract or a report as soon as practical.

2. Any publication of or publicity pertaining to, the Contractor's document shall include the following:

"This project has been partially funded with Federal funds from the United States Consumer Product Safety Commission under this Interagency Agreement. The content of this publication does not necessarily reflect the views of the Commission, nor does mention of trade names, commercial products, or organizations imply endorsement by the Commission."

X. Privacy Act

This Interagency Agreement does not require the Contractor to maintain a system of records as defined in the Privacy Act of 1974. More specifically, the Contractor is not required to, and agrees not to, maintain a system of records for or on behalf of the U.S. Consumer Product Safety Commission, in which any records or any personal data are indexed by, or retrieved by, a person's name, social security number, or any other unique identification.

XI. Authority

This Agreement is entered into pursuant to the authority of Section 27(g) of the Consumer Product Safety Act, P.L. 92-573 (CPSA), 15 USC 2054(c).

APPROVED AND ACCEPTED FOR THE
MARTIN ARMY COMMUNITY HOSPITAL
FORT BENNING, GEORGIA

BY 
EVERETT W. NEWCOMB III, COL, MC

TITLE COMMANDER

DATE 8 July 97

APPROVED AND ACCEPTED FOR
THE U.S. CONSUMER PRODUCT
SAFETY COMMISSION

BY 
Robert U. Frost

TITLE Contracting Officer

DATE 10/9/97

Clipboard

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE

PAGE OF PAGES

1 2

2. AMENDMENT/MODIFICATION No.

0007

3. EFFECTIVE DATE

10/01/97

4. REQUISITION/PURCHASE REQ. NO.

96-1141-07

5. PROJECT NO. (If applicable)

2543

6. ISSUED BY

CODE

CPSC

7. ADMINISTERED BY (If other than Item 6)

CODE

j1

US CONSUMER PRODUCT SAFETY COMM

DIVISION OF PROCUREMENT SERVICES

4330 EAST WEST HWY ROOM 517

BETHESDA, MD 20814-4408

JOYCE LAWN

B02 (301) 504-0444

JOYCE LAWN

(301) 504-0444 EXT. 1148

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00015769

AMB ASSOCIATES, INC.

9601 GEORGIA AVENUE

SUITE 612

SILVER SPRING MD 20910

(X)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.

CPSC-C-96-1141

SBA 0353-96-1097

X

10B. DATED (SEE ITEM 13)

06/06/96

C O D E

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

98 1 940 99169 2543

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X)

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).

X

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

The Basic Contract

D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

In accordance with Section I.4., Option to Extend the Term of the Contract, the Consumer Product Safety Commission (CPSC) hereby exercises the option to extend the term of this contract to cover the period from October 1, 1997 through September 30, 1998. This option (Option Year II) provides for help desk services and data processing support.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

ROBERT J FROST

B01

(301) 504-0444

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

BY

(Signature of Contracting Officer)

11/3/97

SF 30 CONTINUATION **SHEET**

Baaed on the above, **the** contract **is** hereby modified to provide funding as follows:

Contract Value for Current	FY98	NTE	\$500,000.00
Previous Funds	FY96		\$ 52,756.48
Previous Funds	FY97		\$114,011.48
Modification No. 7	FY98		\$115,000.00
Current	FY98	Total	\$115,000.00
Grand Total			\$281,767.96

The accounting and appropriation data applicable for this modification is: 98 1 940 **99169** 25.42

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AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT IO CODE

PAGE OF PAGES

1 2

AMENDMENT/MODIFICATION NO.

003

3. EFFECTIVE DATE.

09/30/97

4. REQUISITION/PURCHASE REQ. NO.

96-1158-03

5. PROJECT NO. (If applicable)

2525

ISSUED BY

CODE

CPSC

7. ADMINISTERED BY (If other than item 6)

CODE

j1

US CONSUMER PRODUCT SAFETY COMM

JOYCE LAWN

DIVISION OF PROCUREMENT SERVICES

(301) 504-0444 EXT. 1148

4330 EAST WEST HWY ROOM 517

BETHESDA, MD 20814-4408

JOYCE LAWN

B02 (301) 504-0444

NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00010927

AMERICAN ASSOCIATION OF

POISON CONTROL CENTERS

3201 NEW MEXICO AVENUE, N.W., STE 310

WASHINGTON DC 20016

(X)

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.

CPSC-C-96-1158

10B. DATED (SEE ITEM 13)

09/23/96

X

ODE

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

ACCOUNTING AND APPROPRIATION DATA (If required)

97 2 590 11179 25 .25

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO- AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

The Basic Contract

D. OTHER (Specify type of modification and authority)

IMPORTANT: Contractor ☒ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to modify Attachment A in accordance with the Statement of Work, Section C.3.a.(3), and to modify Section C.3.a.(4) to include three temporary generic codes for this Option Year (Calendar Year 1996). Therefore,

Accept as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

A. NAME AND TITLE OF SIGNER (Type or print)

18A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

ROBERT J FROST

B01

(301) 504-0444

B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

BY

(Signature of Contracting Officer)

11/24/97

(Signature of person authorized to sign)

N 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-1 05

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

SF 30 CONTINUATION SHEET

1. In accordance with Section C.3.a.(3) which states that if PPPA regulations are amended to require child-resistance packaging of a household substance during the option period, this substance shall be permanently added to the CPSC "special" generic code list....Therefore the substance "ketoprofen" is added to Attachment A.
2. Section C.3.a.(4) is modified to include three temporary generic codes for Calendar Year 1996. They are as follows:

methacrylic acid nail preparations
topical formulations of minoxidil
nicotine preparations (patches, gum, and nasal spray)

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1 CONTRACT ID CODE

PAGE OF PAGES
1 4

2. AMENDMENT/MODIFICATION NO.

0001

3. EFFECTIVE DATE

9/30/97

4. REQUISITION/PURCHASE REQ. NO.

97-1006-0001

5. PROJECT NO. (if applicable)

44200

6. ISSUED BY

CODE

CPSC

7. ADMINISTERED BY (if other than Item 6)

CODE

pjn

US CONSUMER PRODUCT SAFETY COMM
DIVISION OF PROCUREMENT SERVICES
4330 EAST WEST HWY ROOM 517
BETHESDA, MD 20814-4408
ROBERT J FROST

B01 (301) 504-0444

PETER J NERRET
(301) 504-0444 EXT. 1150

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Vendor ID: 00017551

Logistics Applications, Inc.
2760 Eisenhower Avenue
Suite 302
Alexandria VA 22314

(X) 9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

10A. MODIFICATION OF CONTRACT/ORDER NO.
CPSC-C-97-1006R
SBA-0353-97-603176

10B. DATED (SEE ITEM 13)

04/18/97

CODE

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (if required)

97 2 140 44200 25.28

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)
By mutual agreement

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return, 3 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to change portions of the Incentive Fee Plan, which is an attachment to the contract.

Based on the above, Attachment 5.3. of the contract is changed to read as follows:

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)

WILLIAM M. WALKER, III PRESIDENT

15B. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

ROBERT J FROST B01 (301) 504-0444

15C. DATE SIGNED

18 SEP 97

15D. UNITED STATES OF AMERICA

BY

(Signature of Contracting Officer)

15E. DATE SIGNED

9/30/97

ATTACHMENT J.3.a.
(replaces attachment J.3)

HOTLINE CONTRACT INCENTIVE FEE PLAN

1. Purpose/Introduction

- a. The purpose of this Incentive Fee Plan is to set forth the basic procedures for the periodic evaluation of, and fee determination for this performance-based service contract.
- b. The plan may be revised as the operational and/or program priorities change. The **Contractor** may propose changes to this plan and provide them to the Contracting Officer (CO). The CO will notify the Contractor in writing 30 calendar days in advance before the effective date of any changes. At its discretion, the Contractor may waive the 30 day advance notice requirement.
- c. The performance categories and assigned weights are as follows:

PERFORMANCE CATEGORY	WEIGHT
Contract management..... (Accurate invoicing/billing, personnel management, hiring, qualification standards staff training, evaluations, supervision)	20%
On-Site knowledge of CPSC issues and procedures.....	15%
Consumer contract satisfaction..... (Courtesy, helpfulness, promptness in providing information or assistance)	20%
Accurate and timely preparation of Consumer Product Incident Reports, other reports, and other deliverables.....	20%
Operates, updates, and administers the automated answering equipment and	

fax-on-demand systems, and responds to
general e-mail inquiries..... 20%

Service and system improvements proposed by
the Contractor and implemented by CPSC 5%

Total % of Assigned Weights 100%

d. Up to 100% (\$2,500 per FY quarter) will be available
for incentive fees.

e. The incentive fee will be awarded on a FY quarterly
basis for the following periods:

October 1 through December 31

January 1 through March 31

April 1 through June 30

July 1 through September 30

f. The incentive fee evaluation process is designed to
involve Contractor and Government personnel in a
continuous dialogue to identify problems before they
become significant and to allow the Contractor an
opportunity to earn the maximum fee possible.

g. The incentive fee evaluation process will involve the
CPSC Project Manager who will serve as the Performance
Assessment Official (PAO). The PAO will also serve on
the Government Incentive Fee Determination Board
(GIFDB). The Contractor will be notified(in writing)
after contract award of the other personnel assigned to
the GIFDB.

2. Administration of the Incentive Fee Plan

a. The PAO will prepare Quality Assessments(QA) after the
end of each FY quarter, which will include ratings for
each performance category. The CO will forward copies
of completed assessments to the Contractor. The
Contractor may then respond to the CO in writing within
10 working days regarding evaluation ratings of less
than 100% on the QA assessments.

b. The PAO will furnish copies of the completed
assessments and the Contractor's written responses, if
any, to the GIFDB.

c. At the end of each FY quarter, the Contractor may send
a written self-evaluation to the GIFDB regarding
performance during that FY quarter.

d. Within 20 calendar days after receipt of documents from
the PAO, the GIFDB will

- (1) Review the assessments and Contractor's response, if any;
 - (2) Calculate a percentage of the quarterly maximum potential award fee that should be awarded to the Contractor; and
 - (3) Present the board's determinations to the CO.
- e. Within 10 calendar days, the CO will notify the Contractor by letter regarding the determination. The letter will include:
- (1) The ratings assigned to each performance category.
 - (2) The rationale for the assigned ratings.
 - (3) Suggestions for improvement for Performance categories not assigned a 100% score.
 - (4) Instructions for the submittal of an invoice **for** the incentive fee earned for the PY quarter.